2018-1 Semester

Admission Guides for International Students

www.hywoman.ac.kr

Hanyang Women's University

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한양여자대학교

Ⅰ. Admission Guidelines

1. Associate Degree Programs

Academic year	Division	Major/Department
3 Year	Technology	Computer Science & Information System
		Information Management
	Natural Sciences	Food & Nutrition
		Dental Hygiene
		Public Health Administration
		Food Service Industry
	Humanities & Social Sciences	Early Childhood Education
		Child Educare Welfare
	Arts & Sports	Ceramic Arts
		Knit Fashion Design
		Industrial Design
		Interior Design
		Moving Image Design
		Applied Music
2 Year	Humanities & Social Sciences	Hotel & Tourism
		Airline Service
		English
		Business Administration
		Administration Professionals
		Department of Japanese
		Chinese
		Tax & Accounting
		Public Administration
	Arts & Sports	Fashion Design
		Creative Writing
		Textile Design
		Sports and Leisure
		Visual Media Design

※ The certificate for kindergarten teacher can not be obtained.

2. Application Schedule

Classification	Schedule	Remarks
Online Application	2017.10.23(Mon) ~ 11.17(Fri) 18:00	• Go to www.studyinkorea.go.kr
Application Deadline	2017.11.20(Mon) ~ 11.24(Fri) 17:00	• Admission Inquiries and Document Submission International Cooperation, Hanyang Women's University Faculty Center #212, 200 Salgojigil, Seongdong-gu, Seoul 04763 Korea
Interview	2017.12.04(Mon) ~ 12.08(Fri)	• Instructions will be provided via e-mail
Admission Result Announcement	2018.01.05(Fri)	
Tuition Payment	2018.01.08(Mon) ~ 01.12(Fri)	
Course Opening	2018.03.02(Mon)	

❖ Chinese applicants living in China: After the announcement of admission results applicants will be eligible to apply for a visa. Once visa issuance has been confirmed, applicants must pay the tuition fee.

3. Eligibility for Application

1) Applicants must fulfill one of the two below requirements
   (1) International applicants must be high school(prospective) graduate female foreign nationals whose parents are both of foreign nationality.
   (2) International applicants must be high school (prospective) graduate female foreign nationals who have completed overseas elementary school, middle school, and high school education equivalent to that of Korea.

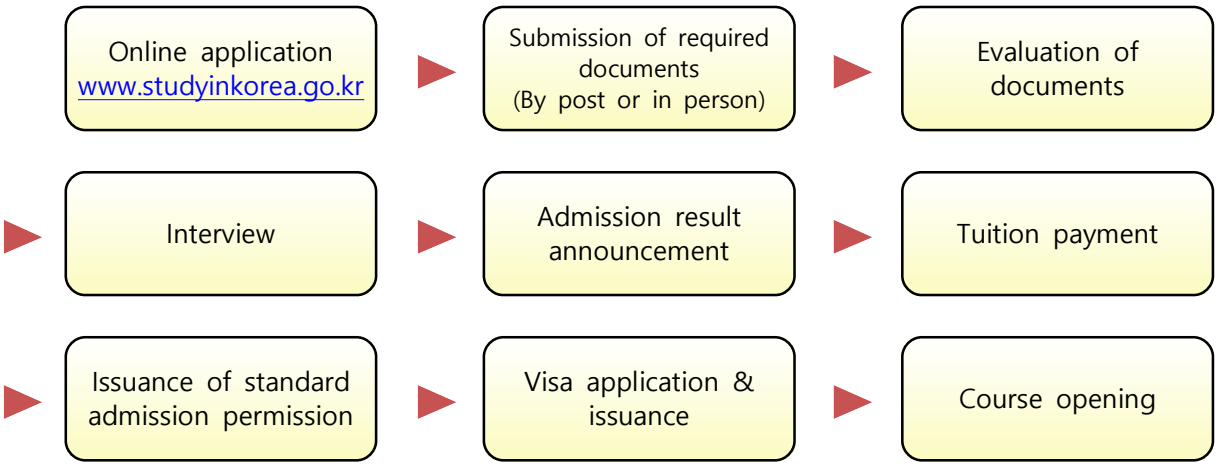
2) Applicants must fulfill one of the two below requirements
   (1) Applicants with a TOPIK (Test of Proficiency in Korean) certification of level 3 or higher.
   (2) Applicants who have completed a Korean language course of level 3 or higher (equivalent to Intermediate Level 1 of Hanyang Korean Language Education Center) at a university language institute in Korea.

4. Admission Instructions

Evaluation Method	Evaluation Criteria	Remarks
Document Evaluation	Academic ability & Korean language proficiency	
Interview	Personality and aptitudes & Korean language proficiency	Interview will be held after reviewing documents

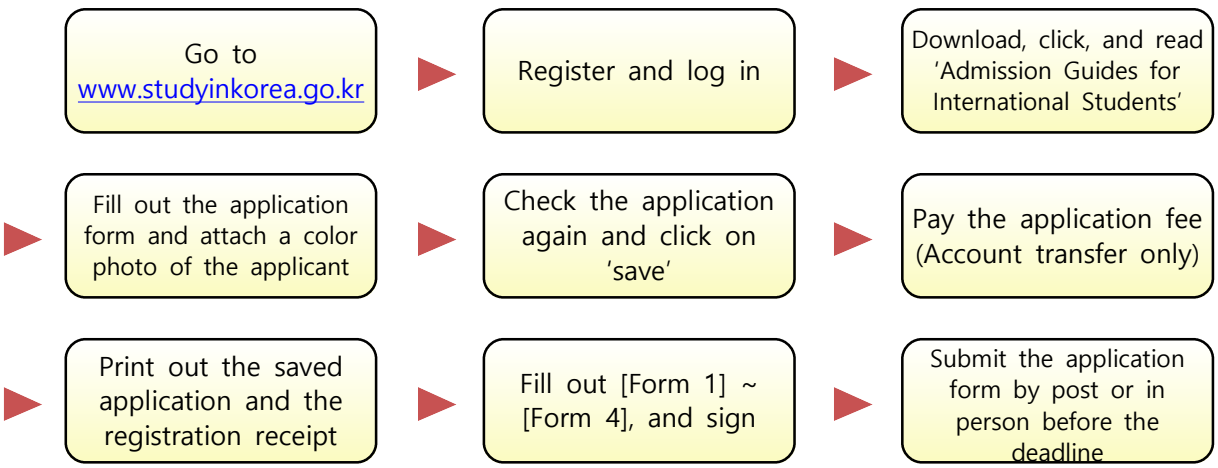
- Applicants living aboard can be interviewed by Skype or phone.
- Applicants for Airline Service Course must be required to visit the school for an interview.
- Applicants' academic activities can be reviewed.

5. Application Procedure



- Chinese applicants living in China: After the announcement of admission results applicants will be eligible to apply for a visa. Once visa issuance has been confirmed, applicants must pay the tuition fee.

6. Application Instructions



1) Important notes for application

- Application should be completed via the website.
- After applying via the website, submit all the documents listed in '7. Required Documents.'
- Ensure you provide an accurate current contact phone number and e-mail address (local/abroad).
- Please check all information provided on the application form, as changes cannot be made after the application fee has been paid.
- When payment of the application fee is made, the payer's name must be the same as the applicant's name.
- The application form should be filled out clearly and correctly. Applicants who have provided wrong information on the application form and/or incomplete or inappropriate documents, and/or cannot be reached by any contact method will be disqualified from admission and will not be eligible to make objections in regards to possible disadvantages resulting from this.
- If you have any problems applying through the website, please contact NIIED (Tel.+82-2-3668-1441).

7. Required Documents

1) List of required documents

(1) Type 1 : International applicants who are high school (prospective) graduate female foreign nationals whose parents are both of foreign nationality.

(2) Type 2 : International applicants who are high school (prospective) graduate female foreign nationals who have completed overseas elementary school, middle school, and high school education equivalent to that of Korea.

Classification	NO	Required documents	Remarks	Type	
				1	2
Application Form	1	• A completed application form	• Go to www.studyinkorea.go.kr Please complete and print out	○	○
	2	• An official authorization for inquiry into enrollment and academic credit	• Please download application [form1], complete, and print out	○	○
	3	• A guarantee of finance	• Please download application [form2], complete, and print out	○	○
	4	• A personal statement and study plan	• Please download application [form3], complete, and print out	○	○
Education	5	• A copy of elementary school and middle school transcripts & certificates of (expected) graduation			○
	6	• An official high school transcript & a certificate of (prospective) graduation	• Must be notarized in Korean or in English	○	○
	7	• Apostilled certificates issued by the government where the institute is located / confirmation documents from the Korean consulate or the applicant's native consulate in Korea	• A certificate of graduation of elementary and middle schools		○
			• A certificate of (prospective) graduation of high school	○	○
	8	• A certificate authenticating academic ability and degree / confirmation documents from the Korean consulate or the native consulate in Korea	• An official high school transcript & a certificate of (prospective) graduation		
Verification of Nationality	9	• Three Color Photos(3.5x4.5cm)	• Taken within 6 months	○	○
	10	• A photocopy of identification certificates and passport of applicant	• A copy of the pages where personal information of the ID and passport holder is stated	○	○
	11	• A photocopy of identification certificates and passport of parents	• A copy of the pages where personal information of the ID and passport holder is stated	○	○
	12	• Family relation document and its notarized translation	• Must be notarized in Korean or in English	○	○
	13	• A photocopy of family registration book and its notarized translation	• Must be notarized in Korean or in English • An additional document verifying the applicant's family relationship with other family members should be submitted if any family member has a separate Family Registration Book		
Financial Guarantee	14	• Applicant's or financial guarantor's (parent's) certificate of authentication of bank balance	• Certificate of Authentication of Bank Balance showing a balance of more than USD 20,000 • Issued no more than 30 days before the application deadline (If the certificate has an expiration date, it is valid until the date. It is valid only for the maximum period of 6 months after the issuance)	○	○
Korean language	15	• Score report of TOPIK	• TOPIK certification of level 3 or higher	One of them must be submitted	
	16	• Certification of completion of Korean languages courses	• Certification of completion of Korean language courses of level 3 or higher		
Others	17	• Recommendation	• Please download application [form4], complete, and print out	For the applicants who have them	
	18	• A photocopy of alien registration card	• For applicants living in Korea		
	19	• A copy of certificate of proof of entry and exit			

❖ One copy per document can be accepted while three color photos must be submitted.

8. Important Notes for Document Submission

1) For all applicants

- Documents which are not in Korean or English must be accompanied by notarized translations into Korean or English. (※ A Korean translation has to include the applicant's name romanized in the way it appears in her passport.)
- Only original documents should be submitted unless notified otherwise. Should they be unavailable, copies must be authenticated by comparison with the originals at the institutions which issued the original documents or must be officially notarized.
- All the documents must be issued within the last two months of the document submission deadline.
- Submitted documents will not be returned, and the office of admissions may ask applicants to submit additional documents. If such additional documents requested for visa issuance by government offices are not submitted before the due date, the admission may be revoked.
- We will inquire into successful candidates' previous school records after the announcement of admission results. If the inquiry is not answered within 6 months, we will ask the candidates to assist with the inquiry process. If the inquiry cannot be made, the admission may be revoked.
- If the submitted documents are found to be forged or falsified before or after the course opening, the admission will be revoked.
- An applicant who has submitted a certificate of prospective graduation, a certificate of prospective completion, and/or a proof of enrollment must submit a original copy of a certificate of graduation and a certificate of completion.
- When an online application is completed, the applicant must submit the application form and all the required documents before the deadline to the Office of International Cooperation of Hanyang Women's University by post or in person

2) Important notes for applicants

- Institutions which issue certificates authenticating academic ability and degree for Chinese nationals
  1) In China: China Qualifications Verification Center (www.cdgdc.edu.cn, Tel.+86-10-82379480)
  2) In Korea: Confucius Institute (www.cis.or.kr, Tel.+82-2-544-2688)
- Proof of enrollment, certificates of (prospective) graduation, and transcripts which are issued in countries other than China must be apostilled by the government where the institute is located.
- If the native country of an applicant does not have an apostille agreement, she must get confirmation of overseas educational institution or a consulate confirmation from the Korean consulate or embassy where the institute is located.
- If a certificate authenticating academic ability and degree cannot be submitted, a certificate of (prospective) graduation and transcript of high school must be submitted after getting confirmation from the Korean consulate where the institute is located or from the native consulate in Korea.
- If parents are divorced or deceased, an applicant must submit a certificate of divorce or a certificate of death issued by the national government of the applicant.

3) Address for document submission

Address	Deadline
International Cooperation Hanyang Women's University Faculty Center #212 200 Salgoji-gill Seongdong-gu Seoul 04763 Korea	2017.11.20(Mon) ~11.24(Fri) 17:00 by post or in person

9. Application Fee

Amount	Bank Account Information
KRW 30,000 or USD 30	• Local transfer - Bank : 신한은행(SHINHAN BANK) - Bank account : 140-008-993659 - Name of account holder : 한양여자대학교(대외협력) - Name of sender : Applicant's name • Overseas transfer - Bank : SHINHAN BANK (SHB) - Swift code : SHBKKRSE - Bank account : 140-008-413405 - Name of account holder : HANYANG WOMEN'S UNIVERSITY - Name of sender : Applicant's name

10. Admission Result Announcement and Registration

1) Announcement of admission results : 2017.07.07(Fri) Individual Notice via e-mail

2) Visa application :

Instructions for visa application will be provided via e-mail

3) Registration information :

(1) Registration period : 2018.01.08(Mon) ~ 2018.01.12(Fri)

(2) Tuition payment : Instructions will be provided via e-mail

(3) Tuition Fee :

Division	Tuition	Admission fee (Only for the first semester)	Total
Technology	KRW 3,261,000	KRW 762,000	KRW 4,023,000
Natural Science	KRW 3,261,000	KRW 762,000	KRW 4,023,000
※Public Health Administration	KRW 3,078,000	KRW 762,000	KRW 3,840,000
Humanities & Social Science	KRW 2,665,000	KRW 762,000	KRW 3,427,000
Arts & Sport	KRW 3,261,000	KRW 762,000	KRW 4,023,000
※Applied Music	KRW 3,528,000	KRW 762,000	KRW 4,290,000

- The above tuition and fees are the standard amount for 2017 and subject to changes.
- The fees must be paid upon remittance.
- The payment shall be due until the deadline or the applicant's admission will be immediately cancelled.
- Chinese applicants living in China may pay the tuition fee after confirming the visa has been issued, regardless of the registration period.

11. Scholarship Information

Scholarship types	Benefits	Eligibility
Newly admitted students	30% reduction of tuition fee	• Students who obtain level 3 in TOPIK
	40% reduction of tuition fee	• Students who obtain level 4 or above in TOPIK
Current students	40% reduction of tuition fee	• Students who receive a minimum score of 80 in the preceding semester and obtain level 4 or above in TOPIK
	50% reduction of tuition fee	• Students who receive a minimum score of 90 in the preceding semester and obtain level 4 or above in TOPIK

- Academic excellence students are to be conferred the scholarship only when they receive a minimum score of 90 in the preceding semester.
- The students who hold an invalid TOPIK score report are not eligible for a scholarship. Please make sure that the score report is valid before the submission of its copy.
- The mentioned above can be changeable.

12. Important Notes for All Applicants

1) Prohibition on double registration : If the applicant is accepted by more than one university in Korea, she should register at only one university. If the student registers at two or more universities at the same time, the admission will be revoked.

2) Abandonment of admission and tuition refund :

- If the applicant wants to cancel their registration because of personal reasons, please submit the following documents.
  (1) Registration waiving form (Refer to the guideline for admitted applicants)
  (2) Receipt of the tuition fee
  (3) A copy of applicant's bankbook
  (4) A copy of identification card

3) Insurance for international students

- It is obligatory for all international students to get their own medical insurance.

Ⅱ. Other Information

1. Dormitory Accommodation

1) Types: Rooms used by one, two or more people in apartments or town houses

2) Location: Within a 5 to 15 minute walk / 5 minute school bus ride to Hanyang Women's University's campus

3) Advantages and benefits:
   (1) Free shuttle bus service
   (2) Free internet usage
   (3) Fully furnished dormitories
   (4) Surveillance by security guards and installed security features (CCTV)

4) Eligibility:
   (1) all international students
   (2) Students with insurance for international students

5) Room rates:
   (1) Ranges from KRW 150,000 to KRW 280,000 per month depending on location, size, and condition
   (2) 5 months' rental fee must be paid in advance
   (3) A deposit of KRW 200,000 must be paid while utility fees for electricity, water, and gas must be paid separately based on monthly usage.

※ Rooms will be assigned by a dormitory administrator.

2. Support Programs for International Students

1) Tutoring Program : the one-on-one tutoring program provides international students with substantial assistance for their academic achievement and life in Korea, as well as with opportunities for bilateral cultural exchange and interaction between the mentor and the student.

2) Korean Culture Experience Programs : Various programs are organized and offered for international students

3) Transfer agreement in place with Hanyang University : Those who achieve academic excellence and hold Level 4 in TOPIK can take the opportunity to transfer to Hanyang University for further education.

3. Campus Guide and Contact Information



❖ **Contact Information**

• Address :

International Cooperation

Hanyang Women's University

Faculty Center #212

200 Salgoji-gil, Seongdong-gu, Seoul

04763, Korea

• Office Hours : 8:30 am ~ 12 pm, 1 pm ~ 5:30 pm on weekdays

• H·P : +82-2-2290-2233

• FAX : +82-2-2290-2239

• E-mail : studyinhyw@hywoman.ac.kr

• 홈페이지 : http://www.hywoman.ac.kr/user/studyinhyw/

[서식 1] 수험번호(Application Number) :

학적 조회 동의서

Official Authorization for Inquiry into Enrollment and Academic Credit

Date : 20 . . .

To whom it may concern:

I attended to. _____from_____to_____

(school name) *(mm/dd/yyyy)* *(mm/dd/yyyy)*

I have applied to Hanyang Women's University in Korea for 2017 academic year and I authorize Hanyang Women's University to request for my school records.

In this regard, I would like to ask you to provide full assistance to Hanyang Women's University, if verification of enrollment and transcript is requested.

Legal Name in English : _____ *(Signature)*

Nationality : _____

Date of Birth : _____ *(month)* / _____ *(day)* / _____ *(year)*

(High)School Address : [ZipCode] _____

_____

(High)School E-mail Address : _____ @ _____

(High)School Phone Number : _____

(High)School Fax Number : _____

HANYANG WOMEN'S UNIVERSITY

[서식 2] **수험번호**(Application Number) :

재정보증서

Guarantee of Finance

지원자 본인 혹은 지원자 본인의 재정 보증인은 학업기간 동안에 소요되는 경비 일체 및 생활비에 대한 모든 재정적 책임을 연대하여 질 것을 확인하고 여기에 서명합니다. 동시에 이를 증명할 서류를 첨부합니다.

The applicant or the financial sponsor hereby agree to take full financial responsibility for education and living expenses of the applicant for the period of studies. Furthermore, the applicant or the financial sponsor will submit the bank certificate.

지원자 (Applicant''s name) : _____ (Signature) : _____

서명일자 (Date) : _____ *(month)* / _____ *(day)* / _____ *(year)*

재정 보증인(자필) Financial Sponsor (Handwritten)

성명(name)		서명(Signature)	
지원자와의관계 (Relationship to applicant)		직업(Occupation)	
주소(Address)			
전화번호(Phone)		휴대폰(Mobile)	
이메일(E-mail)		팩스(Fax)	
서명일자(Date)	*(month)*	*(day)*	*(year)*

※ 첨부 : 본인 또는 재정보증인의 영문 은행잔고증명서

(**Additional document required** : Applicant''s or Sponsor''s bank certificate, indicating that more than USD 20,000, must be submitted. The certificate must be in English.)

HANYANG WOMEN'S UNIVERSITY

[서식 3] 수험번호(Application Number) :

자기소개 및 수학계획서

Statement of Purpose

본인의 경력 및 앞으로의 학업계획을 상세하게 진술해주십시오.
(Describe your background, your current work in your intended field or study, professional career and your plans for study in Hanyang Women's University)

지원자(Applicant''s name) : _____

일자(Date) : 20 . . .

1.자기소개 (장점, 특성, 능력, 경험 등)
Introduce myself(strengths, characteristic, experience. etc.)

2.고등학교에서의 학업 및 성과, 한양여자대학교 지원 배경과 전공 선택의 동기 등 앞으로의 학업계획에 대해서 기술 하시오.
Describe your high school study achievements and write about your decision that makes you chose Hanyang Women's University, and make a planes for study in Hanyang Women's University.

3.대학 졸업 후 진로 및 향후 계획에 대하여 구체적으로 기술 하시오.
Describe your goal after you graduated in Hanyang Women's university

HANYANG WOMEN'S UNIVERSITY